



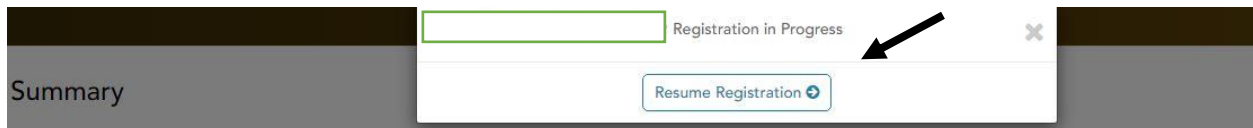
New Braunfels Independent School District

Online Registration Guide for NBISD 2022-2023 (**Returning Students Only**)

This is for RETURNING STUDENTS ONLY. You must complete online registration each year and for each of your children enrolled at NBISD. If your student is new to the district, please complete NEW STUDENT REGISTRATION.

To get started you must first open a web browser. NBISD suggests that you use Google Chrome or Firefox. These browsers are the ones that experience the least amount of errors or problems when filling out the forms. Go to www.nbisd.org > Parents> ASCENDER PARENT PORTAL.

Once you log into ASCENDER with the **same** username and password you used for txConnect, you will see the name of your student and “Resume Registration” button to begin registration for the selected student.



Then click the green “**Start Registration**” button. There are 17 steps that must be done in order to complete this year’s registration.





Update Student Information

First, you will review all of the student information and update anything that has changed. You will just remove the content that is currently there, and enter in the new information. Once you have completed this, you will need to save the edited information by clicking the “Save Form” button. To move on to the next step, click “Next Form”.

Registration

Student ID

✓

First Name

✓

Middle Name

✓

Last Name

✓

Generation

✓

Student Area Code

✓

Student Phone

✓

Street Number (Mailing)

✓

Street Name (Mailing)

✓

Street Direction (Mailing)

✓

Apartment Number (Mailing)

✓

City (Mailing)

✓

State (Mailing)

✓

Zip4 (Mailing)

✓

Zip (Mailing)

✓

Street Number (Physical)

✓

Street Name (Physical)

✓



 Save Form

Next Form 



Contacts

Please review / edit each of your contacts (all contacts are listed at the top) and new contacts can be added by clicking the orange “Add Contact” button. Edit any information to ensure it is current and up to date. **Be sure to click the “Save Form” after you update EACH contact** and then to move on to the next step by clicking “Next Form”.

A screenshot of the "Contacts" form interface. At the top, there is a header bar with the title "Contacts" and a printer icon. Below the header, there are five empty input fields and an orange "Add Contact" button. An arrow points to the "Add Contact" button. The main form area contains several fields for contact information, each with a corresponding "Yes" or "No" radio button and a checkmark in the right margin. The fields are: Contact: First Name, Contact: Middle Name, Contact: Last Name, Contact: Generation, Contact: Relation, Contact: Guardian, Contact: Emergency Contact, (You must enter one emergency contact), Contact: Migrant, Contact: Street Number, Contact: Street Name, Contact: Apartment Number, and Contact: City. The "Add Contact" button is orange, while the "Save Form" and "Next Form" buttons are grey.A screenshot of the navigation bar at the bottom of the form. It contains three buttons: "Previous Form", "Save Form", and "Next Form". The "Save Form" button is orange, while the "Previous Form" and "Next Form" buttons are grey. Arrows point to the "Save Form" and "Next Form" buttons.



New Braunfels Independent School District

Student Health Information Sheet

Please complete the Student Health Information Sheet. When it has been completed, click the orange “Save Form” at the bottom, then click “Next Form”.

Note: Please keep in mind, this form has certain required fields that must be completed before it will allow you to continue on to the next step.

Student Health Information Sheet



Notify the nurse/clinic assistant at your child's campus of any changes with your child's health status during the school year.

All information obtained for this purpose will remain confidential. One form per student enrolled is required.

NEW BRAUNFELS ISD

STUDENT HEALTH INFORMATION SHEET

Campus Name:

Name of Student:

Grade:

Gender:

Date of Birth:

Student's Age:

Student ID:

HEALTH HISTORY: Select Yes for any conditions that apply to your child and have been diagnosed by a physician.

CONDITION	RESPONSE	DATE	COMMENTS
ADHD:	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
ADD:	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
Allergies:	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
Asthma:	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
Bladder/Bowel Issues:	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>
Blood Disorder:	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>	<input type="text"/>

Previous Form


Save Form

Next Form



TB Screening Questionnaire

Please complete all three questions as they are required before moving on to the next step. Once you have answered the questions below, click the orange “Save Form”, and then click “Next Form”.

📅 TB Screening Questionnaire 

Please answer the following questions:

Has your child had close contact with someone with infectious TB?*

☐ YES

☐ NO

Have you moved within the last 5 years to the US from Mexico, Latin America, Caribbean, Africa, Eastern Europe or Asia?*

☐ YES

☒ NO

If so, what country:

Have you traveled (lived with) resident populations from Mexico, Latin America, Caribbean, Africa, Eastern Europe or Asia for more than 3 weeks?*

☐ YES

☐ NO

If yes, what country and how long?

⬅ Previous Form

💾 Save Form

Next Form ➡



New Braunfels Independent School District

Student Residency Questionnaire

Please complete the first two questions, if you answered **NO** to both questions, do not complete the rest of the form. If you answered **YES** to either of the questions, proceed to complete the rest of the form. When you are finished, click the “Save Form” and then click “Next Form”.

Every Child Has a Right to an Education

The federal McKinney-Vento Homeless Education Assistance Improvements Act and Texas state law protect the rights of homeless children and youth to receive a free and appropriate public education. Nearly everyone in Texas who is between the ages of 5 and 21 on September 1 of the school year and has not been expelled has the right to attend school, even if they don't have a permanent address, have a previous address in another town or state, don't live with a parent or legal guardian, live temporarily doubled-up with friends or family, sleep in a shelter, sleep in a campground, car, abandoned building, or other facility not designated for, or ordinarily used as regular accommodations for human beings, or don't have school records.

Student Residency Questionnaire



The information on this form is required to address the McKinney-Vento Act 42 U.S.C. 11434a(2). The answers to this residency information help determine the services the student may be eligible to receive. Presenting a false record or falsifying records is an offense under Section 37.10, Penal code, and enrollment of the child under false documents subjects the person to liability for tuition or other costs. TEC Sec. 25.002(3)(d).

All information obtained for this purpose will remain confidential. One form per student enrolled is required.

NEW BRAUNFELS ISD

STUDENT RESIDENCY QUESTIONNAIRE



NAME OF STUDENT: _____ Gender: _____ Date of Birth: _____
School Attending: _____ Student ID: _____
GRADE: _____ AGE: _____

☐ Yes Is your current address a temporary living arrangement? 
☐ No
☐ Yes Is your temporary living arrangement due to loss of housing or economic hardship? 
☐ No

If you answered **NO** to both of the questions above, DO NOT complete the rest of the form.
If you answered **YES** to either of the questions above, proceed to Section A, complete the rest of the form.

Section A - Student Living Situation (Check all that apply)

- ☐ Live with parent/legal guardian in a home, apartment, or housing and does not share home with any other family.
- ☐ Live in a shelter because I do not have permanent housing (family shelter, domestic violence shelter, children/youth shelter, FEMA housing), includes living in transitional housing (housing available for a specific length of time only and partly paid by a Church or other organization).
- ☐ Live in the home of a friend or relative because I lost my housing (doubled up due to economic hardship, fire, flood, lost job, divorce, domestic violence, parent in military and was deployed, parent in jail, etc.)
- ☐ Live in a tent, car, van, abandoned building (living on the streets, campground, park, or unsheltered location), includes living without electricity, heat, and/or running water in a home/apartment.
- ☐ Live in hotel or motel (due to economic hardship, eviction, flood, fire, hurricane, etc.)

[Previous Form](#) [Save Form](#) [Next Form](#)



New Braunfels Independent School District

Migrant Education Program – Family Survey

Please complete the first two questions, if you answered NO to both questions, do not complete the rest of the form. If you answered YES to either of the questions, proceed to complete the rest of the form. When you are finished, click the “Save Form” and then click “Next Form”.

Migrant Education Program - Family Survey

Please read the questions carefully and fill out the information with the best possible answers.

NEW BRAUNFELS ISD

MIGRANT EDUCATION PROGRAM - FAMILY SURVEY

District: NEW BRAUNFELS ISDCampus:
Student Name: Age: Grade Level:

Dear Parents,

In order to better serve your children, our school district is helping the State of Texas identify students who may qualify to receive additional educational services.

The information below will be kept confidential.

Please answer the following questions:

1. Within the past 3 years have you, or your child, moved from one school district, city or state to another?

☐ Yes

☐ No


2. If yes, did you, or your child, move so you could work or look for work in agriculture or fishing?


☐ Yes

☒ No

If your answer above is NO, STOP here and submit form.

If your answer is YES, please check all that apply below.

☐ Working in fruit, vegetable, sunflower, cotton, wheat, grain, farms or ranches, fields & vineyards

☐ Working in a cannery

Previous Form

Save Form

Next Form



New Braunfels Independent School District

Student Media Release

Please answer the question below by choosing Yes or No, then click “Save Form” and then you can click “Next Form” to continue on with registration.

Notice of Directory Information – Parental Consent Form

Please read and complete if you want your student to **Opt-Out**. If not, you can click “Next Form” button. If you need OPT-OUT select what you would like to OPT-OUT of, then click the orange “Save Form” button before clicking “Next Form.”



School Messenger

Please select the language in which you would like to receive written communication from the school. Please note, this does NOT impact your Home Language Survey. Please **choose English or Spanish** and click the orange “Save Form” and then “Next Form” button.

School Messenger

Which language would you like to receive written communication from the school? All School Messenger notifications can only be received in one language.

Please select your preference:

☐ English

☐ Spanish

[Previous Form](#) [Save Form](#) [Next Form](#)

Falsification of Documents & Identity Verification

Please read the statement below and click “Save Form” then click “Next Form” when you have read the information.

NEW BRAUNFELS ISD
Falsification of Documents
Identity Verification of Person Enrolling Student

STUDENT NAME: JONES, JACE DOB: 05/28/2007
STUDENT ID: 294864

Falsification of Information

Texas Education Code 25.001 (h) and (i)
Texas Penal Code 37.10

A person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable for the greater of the maximum tuition fee or the amount the district has budgeted for each student as maintenance and operating expenses if the student is not eligible for enrollment in the district but is enrolled on the basis of false information.

NOTE: Enrollment in specific magnet programs does not incur out of district tuition fees. Check with your individual counseling office if your student is enrolled in a magnet program.

DAILY TUITION RATES ARE SUBJECT TO CHANGE. TUITION RATES ARE REVISED YEARLY IN OCTOBER AND ANNOUNCED BY THE TEXAS EDUCATION AGENCY. STUDENTS WHO QUALIFY FOR SPECIAL EDUCATION SERVICES DIFFER FROM GENERAL EDUCATION STUDENTS DUE TO THE ADDITIONAL SERVICES THEY RECEIVE. CHECK WITH YOUR CAMPUS COUNSELING OFFICE FOR CURRENT TUITION RATES.

Proof of Identity of Person Enrolling Student

Regardless of whether or not a child's parent, guardian, or other person with legal control of the child under a court order is enrolling a child, Texas Education Code as amended in 2001, a district is required to record the name, address, and date of birth, of the person enrolling a child. TEC Section 25.002(f). Providing a copy of your government issued ID with photo satisfies this request.

I UNDERSTAND THAT I MUST PROVIDE MY CURRENT ADDRESS, AND PROOF OF IDENTITY. I ALSO UNDERSTAND THAT IF I HAVE KNOWINGLY FALSIFIED INFORMATION ON FORMS REQUIRED FOR ENROLLMENT, I AM LIABLE FOR TUITION FEES AS DESCRIBED ABOVE.

[Previous Form](#) [Save Form](#) [Next Form](#)



New Braunfels Independent School District

Student Handbook and Code of Conduct

Please read statement and then by clicking “I agree” you are agreeing that you have read and understand contents of this form. Once you have clicked the “I agree” you can click “Save Form” and then “Next Form”.

Student Handbook and Student Code of Conduct

Acknowledgment of Student Handbook & Student Code of Conduct

My child and I have electronic access to the New Braunfels ISD Student Handbook and the Student Code of Conduct at <http://www.nbisd.org> (Student and Parents / Handbooks), or we may pick up a paper copy from my student's campus. By agreeing below, I accept responsibility for electronically accessing the Student Handbook and the Student Code of Conduct using the New Braunfels ISD website <http://www.nbisd.org> or picking up a paper copy from my student's campus.

By completing this Enrollment Process you are acknowledging that you have read and agree/understand the statement above.*

☐ I agree

Previous Form Save Form Next Form

Free and Reduced Meal Program Information

Please read the Free and Reduced Meal Program PDF and once you have read the document, scroll to the very bottom of the screen and click “Next Form”.



New Braunfels Independent School District

Student AUP & iPad Agreement

Please read the Acceptable Use of Technology and iPad Policy and acknowledge that you read and understand the policies in its entirety and agree to abide by them. Once you click "I agree", then click "Finish and Submit to District".

AUP and iPad Agreement

Please read the AUP and iPad Agreement below. By clicking "Finish and Submit to District" you acknowledge that you have read and understand the policies in its entirety and agree to abide by them. PURCHASE OPTIONAL IPAD PROTECTION AT tec21.org



[AUP_and_iPad_Agreement.pdf](#)

New Braunfels ISD Student Acceptable Use of Technology

You will have access to New Braunfels ISD's technology resources for instructional purposes. Through this system, you will be able to communicate with other schools, colleges, organizations, and people around the world via the Internet and other electronic information systems/networks.

Please note that the Internet is a network of many types of communication and information networks. It is possible that you may run across some material you find objectionable. While New Braunfels ISD uses filtering technology to restrict access to such material, it is not possible to absolutely prevent such access. It is your responsibility to follow the rules for appropriate use.

The final decision regarding whether any given use of the technology resources is acceptable lies with the Superintendent or designee. Violations may result in disciplinary action, including suspension/expulsion for students. When applicable, law enforcement agencies may be involved.

Any of the following uses of any NBISD owned or Personal Electronic Device is deemed unacceptable and a violation of the New Braunfels ISD Acceptable Use Guidelines for Technology:

Previous Form

Finish and Submit to District

You have completed registration, PENDING approval from your campus. If anything is NOT approved, you will receive an email at the address associated with this account.



New Braunfels Independent School District

Submit Proof of Residency

Please go to the following link to upload your Proof of Residency to complete the registration process.

<https://newbraunfels.knack.com/inventory#proof-of-residency/>



Proof of Residency

Please upload one form of Proof of Residency. Accepted forms of Proof of Residency: Center Point Energy bill, NBU bill, GVEC bill, lease agreement (listing all occupants), mortgage agreement, notarized letter from the landlord (listing all occupants that reside at residence).

Parent Name *

Parent Email *

Number of Students *

⊕ Student ID (1) *

Student Name (1) *

Student Campus (1) *

File *

 No file chosen



Submit Proof of Residency - *continued*

If you have multiple students to register with NBISD, select the number of students to upload your Proof of Residency just once.

Number of Students *

✓ 1

2

3

4

5

6

7

8

Provide the following information for each student:

- Student Identification (ID) Number
- Student Name
- Campus

Number of Students *

2

⊕ Student ID (1) *

Student Name (1) *

FirstLast

Student Campus (1) *

Select...

⊕ Student ID (2) *

Student Name (2) *

FirstLast

Student Campus (2) *

Select...



New Braunfels Independent School District

Submit Proof of Residency - *continued*

Upload one of the following documents to prove you live within the New Braunfels ISD:

- NBU bill
- CenterPoint Energy bill
- GVEC or CPS bill
- Lease Agreement (listing all occupants)
- Mortgage Agreement
- Notarized letter from your landlord (listing all occupants)

NOTE: Proof of Residency document must be dated within the last 60 days.

Size limitation for an upload is: 5MB

File *

Choose File No file chosen

Submit

Click submit once file has been uploaded.

File *

nbubill_aug2022.pdf

Choose File NBUBill_Aug2022.pdf

Submit