Addendum #1

The following Addendum represents the response from New Braunfels Independent School District to questions related RFP 23-01 Copier Lease.

1. Q. What is your preferred lease structure? (Example: 36, 48 or 60 Months)
   A. 60 Months

2. Q. What is your lease structure under your current/expiring contract? (example: 36, 48 or 60 Months)
   A. 63 Months

3. Q. What is your preferred lease program? (Example: Fair Market Value – FMV, $1.00 Buy Out, Tax Exempt Municipal Lease)
   A. Tax Exempt Lease

4. Q. What is the current lease program under your current/expiring contract? (Example: Fair Market Value – FMV, $1.00 Buy Out, Tax Exempt Municipal Lease)
   A. Tax Exempt Lease

5. Q. Are you currently scanning to Google Education Suite?
   A. No

6. Q. In Exhibit 3: What encompasses the “Base Bid” for goods/services? Please provide details of what pricing components must be captured in the “Base Bid” amount.
   A. Base bid means the amount of money which the bidder or respondent offers to perform the work. This should include all specifications, PaperCut services, etc. as stated in the solicitation documents.

7. Q. Would the District allow for a 7-business day extension to the RFP submission deadline due to the holiday?
   A. No, the deadline is firm.

8. Q. Will NBISD consider moving the PaperCut support to the awarded vendor, if the vendor has certified PaperCut engineers?
   A. The copiers for NBISD do not currently have PaperCut.

9. Q. Does NBISD currently use proximity card readers on the Multifunction copiers? If yes, what is the model/type of proximity cards in use? (HID, iClass, etc.)
   A. NBISD does not currently use proximity cards.

10. Q. Will the District be signing vendor lease documentation with awardee?
    A. The District will sign an agreement with the awardee.

11. Q. Under the current contract, did the District sign/execute awarded vendor lease documentation?
    A. The District signed an agreement with the awarded vendor.

12. Q. Are any applications being used for current Scanning workflows such as Nuance Autostore?
    A. No.

13. Q. Will electronically signed forms be allowed?
    A. All original documents will need to have a wet signature submitted.
14. Q. When is the current fleet expired and who is responsible for returning the current equipment?
   A. Current Vendor

15. Q. Addition of new equipment to District: Does the District want these devices co-termed into the original agreement, so they all expire at the same time? Co-termining normally results in a higher price as the term is shorter than the original agreement.
   A. Yes.

16. Q. Please confirm that the total term for the contract will be 5 years should there be no cancellation (1-year agreements with automatic (1) year renewals for (4) years).
   A. That is correct.

17. Q. For the Print Management Software, Example PaperCut - Is the District looking to use HID card to badge in or will they use a pin code system? If yes to HID cards, can you please provide what type of current card is being used?
   A. The District is looking to use HID/RFID badges with the PaperCut service.

18. Q. Can Vendors quote devices that are +/- 5 pages per minute?
   A. No.

19. Q. Does the District want staple finishing as an option or included in pricing? If included- external finishers or internal finishers? Hole Punch- option or included?
   A. Yes, internal finisher with the Hole Punch option (only on large machines).

20. Q. Does every copier need to have fax on it?
   A. No.

21. Q. Is it acceptable to submit responses in a sealed 3 ring binder?
   A. Yes. Submissions to RFP 23-01 should be delivered in a sealed envelope or shipping box however, they may be presented in a 3 ring binder.
STATEMENT OF COMPLIANCE/DEVIATION FORM

This form is a signed statement that the proposal complies with all specifications and/or scope of work contained in the solicitation document, unless listed as an Exception. Any deviations from any part of this solicitation document shall be listed on this page, with complete detailed conditions and information included or attached. The District will consider any deviations in its award decisions, and the District reserves the right to accept or reject any bid based upon any deviations indicated below or in any attachments or inclusions.

In the absence of any deviation entry on this form, the bidder assures the District of their full compliance with the terms, specifications and all other information contained in this document.

We hereby acknowledge receipt of ______________, and certify that our Proposal conforms to the bid except as detailed below. We also acknowledge receipt of addenda as listed below.

______________________________
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Acknowledgement of Addenda

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□ No addenda were received.

Printed Name ________________________ Title ________________________

Signature ________________________ Date ________________________